

Northern Humboldt Union High School District
INSTRUCTIONAL AIDE EVALUATION REPORT



COPY

Gryphon, Phoenix

Arcata HS/ RSP Aide

May 13, 2019

Name:	Last	First	School/Department	Date
Status of Employee: () Probationary (<input checked="" type="checkbox"/>) Permanent				
	Not Applicable	Satisfactory	Unsatisfactory	<p>Comments:</p> <p>(Note: Comments may be of a <u>positive</u> or <u>negative</u> nature. However, any unsatisfactory ratings <u>require</u> specific comments which clearly indicate the reason for the rating and steps necessary to correct the deficiency. Also, negative comments <u>may</u> be made even though a satisfactory rating is given.)</p> <p>Phoenix keeps his student working and on-task during the day. He has the academic skills to work with a higher level of student. Phoenix is dependable and at work every day.</p> <p>Area to improve:</p>
General Qualities:		X		
Dress & Grooming		X		
Punctuality		X		
Dependability		X		
Attitude		X		
Initiative		X		
Care of Equipment		X		
Relationships with People		X		
Safety Consciousness		X		
Specific Duties:				
Conducts self in professional manner		X		
Cooperates with students		X		
Cooperates with supervisor and co-workers		X		
Follows directions of the supervising teacher(s)		X		
Carries out assignments		X		
Performs clerical duties as requested		X		
Summary Evaluation (Overall Performance)		X		

Permanent Status Recommendation (End of Probationary Period Report Only)

- (☒) I recommend this employee be granted permanent status.
 () I do not recommend this employee be granted permanent status.

I certify that this report has been discussed with me. I understand my signature does not necessarily indicate agreement.

Comments:

Gryphon Phoenix
Employee's Signature

5/13/19
Date

Jan F. [Signature]
Supervisor's Signature

Reviewer's Signature

COPY TO: District Office
Supervisor
Employee